# Azrieli Graduate School Master's Degree Academic Catalog 2024-2025

Yeshiva

## **ABOUT THIS CATALOG**

Unless otherwise stated in this document, this catalog supersedes all previous catalogs and academic information and policies and is binding on all Azrieli Graduate School graduate students at Yeshiva University, effective at the time they enroll. It was prepared based on the best information available at the time of publication. The University reserves the right to change tuition, fees, course offerings, regulations, policies, and admission and graduation requirements at any time without prior notice. However, students may continue a course of study in

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## WELCOMETO AZRIELI GRADUATE SCHOOL

About Azrieli **The** 

### YESHIVA UNIVERSITY JOINT DEGREE PROGRAMS

There are multiple opportunities for combining Azrieli with YU undergraduate programs and/or other graduate programs while at Yeshiva University:

#### BA/MS Pathways Program

Undergraduate students who have completed 94 credits and have a minimum GPA of 3.2 may take up to four (4) Azrieli classes in their senior undergraduate year at Yeshiva University and complete the rest of the program during the following year and summer. At least one course each semester must be taken in , while a student maintains BA/MS status in the first year of the program.

Students apply to the BAIMS program before their senior year and take the same sequence of courses recommended for all first-year students at Azrieli.

#### Stern Legacy Program (Special BA/MSProgram)

Students in the Jewish Education Legacy program at Stern College complete Azrieli via an accelerated track. As in the standard BA/MS Pathways program, they may take up to four (4) Azrieli courses in their senior year. In addition, they are exempt from the Models of Teaching I course (and replace it with an elective) as well as all Student Teaching requirements, as they fulfill the requisite learning and experiences while in the Legacy Heritage program.

#### Semicha Program

This program is designed as the co-requisite for students at RIETS who are considering career paths in

## ESSENTIAL PROGRAM COMPONENTS

ALL Azrieli students. This is followed by a detailed description of each requirement, as well as specialized considerations for specific degree programs.

## AZRIELI ROADMAP

The Azrieli Graduate School is a 36-credit graduate degree program for all students, comprised of the following learning experiences:

Program

PROFESSIONAL	6	PEP Seminar	Full academic	Complete	Take both:
ENHANCEMENT PRACTICUM (PEP)  OR		Yearlong seminar course that includes regularly scheduled sessions and classroom observations  Curriculum Internship	year (approx. 16-18 sessions spread over fall & spring semesters) 4 classroom observations by supervisor  Full academic year of bi- weekly sessions and curriculum projects	a completing at least 5 courses, typically in second year.  1-Yr PELE program: Complete in first year Legacy Heritage program: Exempt	<ol> <li>PEP Seminar I - Fall semester</li> <li>PEP Seminar II - Spring semester</li> <li>Curriculum Internship I Fall semester</li> <li>Curriculum Internship II Spring semester</li> </ol>
FINAL PORTFOLIO	0 (1- credit charge)	Online portfolio synthesizing, reflecting on, and applying all Azrieli learning	Complete on your own time some pieces completed in PEP Seminar	I	

## Azrieli Programs Descriptions and Sequences

The ensuing pages outline the structure, coursework and pathways for students in our various programs.

Standard Program In-Person or Online (2 years)

-Year Teacher Preparation Program services both experienced and novice teachers by giving them the knowledge and skills for educational excellence and professional enhancement. Those who are teachers may retain their current positions while they take courses and complete PEP/Student Teaching.

#### Structure

During the first and second year of the program, students generally take two classes per semester. In the second year of the program, students also take PEP (Student Teaching) or Curriculum Internship, which meets approximately every other week or approximately 16 times over the course of the academic year.

Fall and Spring courses are offered as asynchronous online, live-online or in-person courses. Summer courses are generally asynchronous online only. Students take twenty-one core credits (7 courses), nine elective credits

## PELE Chinuch Fellowship (1-Year)

The PBE Chinuch Fellowship is an intensive 1-year program for committed students who are ready to immerse themselves in a yearlong study of teaching excellence. The PBE program includes an extra focus on student-centered learning, collaborative learning and progressive methodologies in learning. This is accomplished through the PBE cohort model, individualized instruction, specialized course(s) for PBE students only, and virtual and in-person school visits. Students in this program receive additional financial assistance and are expected to maintain high standards of excellence and professionalism.

#### Structure

The PELE program is completed in four (4) semesters, beginning in the summer and concluding at the end of the following summer.

There are a few elements that are unique to PBLE students only:

- Cohort model, which allows for increased collaboration and community-building. Students take the same courses each semester and complete the final Azrieli Portfolio as a group project.
- Allowance to take 3 courses in the summers and to complete Student Teaching/P⊞ in the first year of the program.
- Multiple school visits, virtually and in-person, to examine various progressive and student-centered models
  of learning. Students must commit to missing at least 4 days of teaching over the academic school year to
  accommodate these visits.
- Individualized instruction and mentorship by the PELE Director, which includes at least two in-person meetings.

PELE Program Sequence (subject to change)

	\	0 /			
Summer		<u>Fall</u>		<u>Spring</u>	<u>Summer</u>
		YEAR	1		
- Models of Tea - Content Electir - Learning & Content Reading	ve gnition or _	Big Ideas in Jewish Ed Curriculum & Assessment PEP Seminar I	-	Content ⊟ec131./81	

# Pathways (BA/MS) Program Stern College for Women/Yeshiva College

The Pathways Program is designed to expedite the preparation of educators for teaching positions in Jewish day schools. The program offers candidates a unique opportunity to complete their first year of graduate studies before completing their

undergraduate degrees.

#### Structure

Azrieli Graduate School of Jewish Education (AGS). Students who complete the program receive both BA and MS degrees. The graduate courses may count toward the 84-credit undergraduate residency requirement, may count both toward undergraduate requirements and the graduate degree, or may just allow the student to get an early start on graduate study.

Students in the BA/MSprogram take four total graduate courses in the fall and spring of their senior undergraduate year (12 credits). BA/MSstudents in the first year of the program must take at least one course each semester inperson; they take the standard 4 courses recommended for all students in the first year of the program. Undergraduate students who are not part of the cohort may still take Azrieli classes for undergraduate credit, and request that those credits be transferred to Azrieli at a later date; students who plan to do this, cannot count the Azrieli classes towards their undergraduate degree.

After the BA/MSyear, students usually enter Azrieli in the second year of the 2-year program, having completed the first-year classes as undergraduates.

## Program Sequence for Pathways Students (approximate and subject to change each year)

Students in the Pathways program follow the same course sequence as Standard 2-year Program students (see above), taking the same first 12 credits as those who are in the first year of the 2-year program.

## Requirements

Students who

## PEP/STUDENT TEACHING:

### Components of PEP (Professional Enhancement Practicum)

PEP is a 6-credit practicum that extends over the full academic year (3 credits each semester). The two major components of PEP are: Teaching Experience with Mentoring and PEP Seminar.

#### Teaching Experience with Mentoring

Students may fulfill the PEP teaching experience requirement as a paid employee or as an unpaid student teacher.

- In a paid position, students are responsible for obtaining their own teaching position and must maintain that position for the entire school year. While Azrieli does not give a specific number of hours to minimally meet student teaching requirements, our broader benchmark is that it be enough hours, weekly, to offer teachers the breadth and depth of experience needed to deeply understand and experience the role of Jewish educator. Azrieli determines if your teaching position meets that requirement and if it does not, we will work with you to supplement your teaching hours with opportunities to visit schools and observe teachers within and outside of your school. Students may complete student teaching requirements as an assistant teacher, so long as the lead teacher agrees to give the assistant enough opportunities to teach the whole class, as well as opportunities to increasingly take on classroom responsibilities over the course of the school year.
- Students may opt to request unpaid placement in a school and complete a more traditional student teaching experience. In this arrangement, we will match the student with a cooperating teacher for the entire school year, during which time he or she will increasingly take on classroom responsibilities and ultimately plan and teach lessons and units by the end of the school year.
- Azrieli assigns each student to a supervisor/mentor who will observe the student teaching a lesson approximately four times throughout the year. Each observation will provide the supervisor and student

with the same instructor as PEPI. After completion of PEPI in the Fall, students are assigned a Pass/Fail grade, and after completion of PEPII in the Spring, students receive a letter grade.

## Signing up for PEP

Students are asked to fill out a PEP Intent Form at the end of May, which communicates their intent to complete PEP/Student Teaching the following academic year. Students will indicate where, what, and how often they will teach; this will allow us to arrange Azrieli supervision in an efficient manner. Students who request unpaid placement from Azrieli will have the opportunity to choose from one of several cooperating schools; they can list their subject and age interests, as well as any special constraints

#### Portfolio Grades

Dr. Laya Salomon grades (P/F) and gives feedback on all portfolio submissions.

#### PROGRAM MENTORS

courses, but also through opportunities for mentoring and connection with faculty. Upon admission to the program, each student is assigned to a faculty mentor who will:

Ensure you are aware of program and course requirements and have access to needed resources

- Touch base once or twice during both the Fall and Spring semesters
- Serve as a sounding board for any concerns, and direct you to the people who can answer your questions and resolve issues
- Provide guidance and support in career related issues

Please always feel free to reach out to your assigned mentor. Note that the mentoring process does not replace

of advisement is to support students as autonomous, dedicated, adult learners.

## **GRADUATION**

When and How

Students should file an Application for Graduation and pay a \$150 filing fee in their final semester at Azrieli - when coursework, student teaching (PEP), and professional portfolio will have all been completed. Students can complete the application for graduation using the form <a href="here">here</a>. Once payment is submitted to the Finance Office, students should apprise <a href="Marian Reiss">Marian Reiss</a>. Students must also address all financial obligations on their account to qualify for graduation and receive a diploma.

Students graduating in January, May and September are included in the May graduation booklet and are invited to attend the commencement ceremony held in May of that academic year. Diplomas are mailed to the address noted

completed all course requirements with no Incompletes

- completed the Application for Graduation,
- paid the graduation application filing fee
- met all financial obligations on their student account

Deadlines for filing for graduation are:

- √ January 31<sup>st</sup> for spring graduation (May)
- September 30<sup>th</sup> for fall graduation (January)
- ✓ July 31<sup>st</sup> for summer graduation (September)

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## Azrieli Program Goals and Dispositions

## General Azrieli Policies and Procedures

#### Schedule

The school calendar is organized so that the educational program does not conflict with Shabbat and the Jewish Student Resources

holidays and school dosings.

## Registration Timeline and Deadlines

registration details. Students have 3-4 weeks to register without any fees; the last day to register for without a late fee is posted on the calendar and mentioned in registration emails. If students register after the posted late fee date, they are charged a \$50 late registration fee.

Students are not allowed to register for classes after the end of the second week of class. Every semester the administration provides students with a calendar that includes the last dates to withdraw from classes and receive a percentage of their tuition as a refund or credit for the class.

#### **Financial Holds**

The Office of the Registrar (OR) will not allow a student with a financial or registration hold on their account to register for classes for future semesters until the hold(s) is (are) resolved. Holds can be placed by either the Registrar and/or the Office of Student Finance and can only be resolved by the office that placed them. It is responsibility to be aware of and resolve any holds on their account in time for registration. Student Finance can be reached at (646) 592-6260 or via email at <a href="mailto:accounts@yu.edu">accounts@yu.edu</a>.

#### Canvas

all Azrieli Graduate School students (both in

online and on-campus programs) have access to Canvas.

It is the primary tool for professors and students to be in contact and for students to access and complete their class assignments. Students must use YU assigned email accounts with this system.

For access to the Canvas system, go to <a href="https://yu.instructure.com">https://yu.instructure.com</a> and use your Active Directory (AD) credentials

http://yu.edu/findid. When logging in to Canvas, your username should be provided in the following format: YUAD\username.

Canvas apps are also available for Apple and Android mobile devices. Please search the respective App Stores for these devices.

Canvas provides 24/7 support to give students the best experience possible when learning online. Students can only get access to a Canvas course by being registered for that course. Administration cannot add a student to a class on Canvas. If a student fails to register for a class, they will not access Canvas and will not be able to do the work for the class. After two weeks of classes, a student who is not on Canvas may no longer join the class.

P is used for independent study courses at YU and for approved-for-credit internships. Program Directors must approve whether a student can take a course graded under the A/P/N option before the student begins the course.

I grades may be issued to accommodate unavoidable delays in the completion of course requirements. A student receiving an I grade must have completed at least 50% of the course with a minimum of a B-. The student and faculty must come up with an agreed upon plan and timeline for completion of the coursework. This will be documented and signed by the faculty and student. Once the agreement has been signed, it will go to the program director for review and potential approval. If the course work is not submitted by the agreed upon date, the will be

W (withdrawal) from a course after the last date to drop a course without permission requires filing an Add-Drop Form with the Office of the Registrar and written permission of the Office of the Dean.

When the numerical value is multiplied by the credit value of a course, the resulting figure is the number of quality credits completed with a grade of Athrough G. The average is truncated to the third decimal place.

#### Appeal of Final Grade

A final grade may be changed by the instructor only for a computational error or derical recording error. In these two instances, the instructor completes a Change of Final Grade Form, the respective Program Director signs to approve the change and the form is sent to the Office of the Registrar.

If a student believes a grade is incorrect, he/she must first meet with the instructor. Should this meeting be unsatisfactory, and the student would like to officially appeal the grade, the student may next meet with the Program Director. The Program Director will review materials related to the grade appeal and make a final decision.

#### Incompletes

Azrieli strongly discourages Incompletes. In order to obtain an incomplete, before the end of the semester, a student must receive approval from the professor for not completing the class.

- Following approval of the incomplete from the professor, a student will have until the last day of the following semester to complete their coursework for the class. (An Incomplete from the spring semester must be completed by the end of the following fall semester, not by the end of the summer.)
- If the coursework is not completed after 1 semester the Incomplete grade is automatically changed to an F by Registrar.
- Once an Incomplete is granted, the responsibility of submitting overdue work rests entirely on the student.

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## **ADMISSIONS**

#### ELIGIBILITY ORITERIA

- Hold a Bachelor's degree or equivalent from an accredited college or university (if not in the BA/MSProgram)
- Have an advanced background in Jewish studies
- Have competence in basic Hebrew

#### APPLICATION PROCESS

To be considered for admission, applicants should complete their application at the online portal, which can be found at the Azrieli website at <a href="https://www.yu.edu/azrieli/admissions">https://www.yu.edu/azrieli/admissions</a>.

The application will request:

- < basic information
- a personal statement
- official transcripts from all colleges or universities attended (applicants from Yeshiva University do not need to send official transcripts.)
- Two letters of recommendation.
- a .jpg photo of yourself
- After completing all of the above, an Azrieli administrator will reach out to you to schedule 2 interviews
- , TOEFL or other standardized achievement tests may be requested at the discretion of the

If sending transcripts and recommendations by mail, please have them sent to:

Azrieli Graduate School of Jewish Education and Administration Yeshiva University

## ADMISSIONS ACCEPTANCE

Once an applicant is accepted, they pay a deposit to reserve their spot in the program. This deposit will be counted towards tuition.

**DEFERRAL OF A** 

## READMISSION AFTER WITHDRAWING FROM THE UNIVERSITY:

Per Yeshiva University policy, any student who is not registered for classes for two (2) semesters in a row or takes more than one (1) leave of absence in a calendar year is considered to be withdrawn from the university. Should a student be withdrawn from the university, either by

#### Non-Discrimination and Harassment

Yeshiva University complies with all federal, state and local regulations governing Non-Discrimination and Harassment including Title VII of the Civil Rights Act of 1964 and Title IX of the Education Amendments Act of 1972. In keeping with its long-standing traditions and policies, Yeshiva University provides equal opportunity for faculty, staff and students within admissions and employment, and those seeking access to programs based on individual merit.

University-wide policies and procedures pertaining to discrimination and harassment have been established, both as a legal obligation under applicable law and as a visible and formal expression of institutional policy. The -Discrimination and Anti-Harassment Policy and Complaint Procedures can be found online at <a href="https://www.yu.edu/student-life/resources-and-services/policies">https://www.yu.edu/student-life/resources-and-services/policies</a>. This policy includes information about filing a report, seeking a response and options for confidential disclosure. The University will respond to all complaints promptly, thoroughly, and impartially.

Retaliation is prohibited against anyone who filed and/or participated in the investigation of a complaint, even if the complaint is unsubstantiated. When warranted, the University will take appropriate, corrective action to remedy all violations of this policy, up to and including termination and/or expulsion. Administrative and

Coordinator, Dr. Chaim Nissel, at (646) 592-4201.

#### Accommodations for Students with Disabilities

The Office of Disability Services assists students with documented disabilities or medical conditions in obtaining reasonable accommodations. Some of the disabilities accommodated include physical, emotional or learning disabilities, ADHD, hearing impairments, and visual impairments. Visit the following website for more information about documentation guidelines and available accommodations: <a href="https://www.yu.edu/student-life/resources-and-services/disability-services/students">https://www.yu.edu/student-life/resources-and-services/disability-services/students</a>.

Students who wish to request accommodations for a documented disability that affects his/her academic performance and students who suspect that they may have a disability are encouraged to contact the Office of Disability Services:

Beren Campus: Rochelle Kohn, (646) 592-4132 / rkohn1@yu.edu Wilf Campus: Abigail Kelsen, (646) 592-4280 / akelsen@yu.edu Resnick Campus: Rochelle Kohn, (646) 592-4132 / rkohn1@yu.edu

## Student Conduct and Student Rights

Please visit <a href="https://www.yu.edu/student-life/resources-and-services/Standards-Policies">https://www.yu.edu/student-life/resources-and-services/Standards-Policies</a> and review the University policies on student conduct and student rights, including:

Athlete Protection Policy

Anti-Bullying and Hazing Policy for Students

Credit Card Marketing Policy

Drug and Alcohol Policy

Medical Form

Requirements for Working with Minors

Romantic Relationships Policy

Sexual Assault Student Bill of Rights

Title IX (Non-Discrimination and Anti-Harassment Policy)

Additional student consumer information can be found at: <a href="https://www.yu.edu/oir/student-consumer-information">https://www.yu.edu/oir/student-consumer-information</a>.

#### **DIRFCTORY**

Bradley Avrahami Student Liaison

Phone: 646.592.6361

bradley.avrahami@yu.edu

Marian Reiss

Academic Administrator Phone: 646.592.6364 marian.reiss@yu.edu

Rona Novick, PhD

Dean

Raine & Stanley Silverstein Chair in Professional Ethics and Values

rnovick1@yu.edu

Laya Salomon, EdD

Director, Master s Program

Associate Professor Phone: 646.592.6356 laya.salomon@yu.edu

Moshe Krakowski, PhD

Director, Fanya Gottesfeld-Heller Doctoral

**Studies** 

Phone: 646.592.6358 mkrakow1@yu.edu Graduate Admissions

gradschool@yu.edu

Phone: 833.241.4723 (GRAD) (dial #6 for Azrieli admissions)

Office of Student Finance Student Aid

yu.edu/osf

Phone: 646.592.4166 studentaid@yu.edu Student Accounts Phone: 646.592-6260 accounts@yu.edu

Office of International Student Services

vu.edu/oiss

Phone: 646.592.4127

oiss@yu.edu

Office of the Registrar wilfregistrar@yu.edu

Library

libguides.yu.edu/home

IT Help Desk

Phone: 1.800.337.2975 helpdesk@yu.edu

Technology Resources Handbook

YU OneCard onecard.yu.edu

Academic Computing—Find Your Login IDs

yu.edu/findid